



***Changing Lives,
Creating Futures***

Monty Sullivan
System President

Officers:

Willie L. Mount
Chair

Alterman L. "Chip" Jackson
First Vice Chair

Rhoman J. Hardy
Second Vice Chair

Members:

Ellis Bourque III

Tari T. Bradford

Cynthia Butler-McIntyre

Timothy W. Hardy

Patrick T. Johnson

Jennifer Lee

Erika McConduit

Michael J. Murphy

Paul Price, Jr.

Stanton W. Salathe

Stephen C. Smith

Stephen Toups

Student Members:

David Payne

Jamie Zeringue

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College System

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, June 14, 2023
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, June 13, 2023: via email to mediarelations@lctcs.edu or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

LCTCS President, Dr. Monty Sullivan, welcomed all to the June meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live-streamed.

A. CALL TO ORDER

Chair Mount called the June 14, 2023, LCTCS Board of Supervisors Meeting to Order at 10:00 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Paul Price led the group in the Pledge of Allegiance.

C. SWEARING IN OF NEW LCTCS STUDENT BOARD MEMBERS

Chair Mount invited Mr. Jason Hessick to administer the oath of office to the new student board members, David Payne & Jamie Zeringue.

Mr. Hessick conducted the oaths of office and Chair Mount welcomed David Payne and Jamie Zeringue to the Board.

Chair Mount read the following bios:

After dropping out of Rayville High School in 1996, David Payne worked many minimum-wage jobs without room to grow or advance. After over 25 years of this, in the fall of 2020, he decided to go back to school to earn his high school diploma. On June 16, 2016, Payne finally earned his high school diploma. Four years later, he enrolled at Louisiana Delta Community College as a General Studies Major with a Concentration in History. He is currently serving his second term as SGA President. Payne also enjoys serving as a Louisiana Delta Community College JAG (Jobs for America’s Graduates) Advisory Committee member. Payne continues to work in public service as a Deacon of the Olive Branch Church of West Monroe, Louisiana. There he serves as the Youth Director and Planning and Worship Committee member. As the Vice President of the Young Adult Auxiliary for the Old Line Baptist Association, Payne stays very busy serving his community and many others.

Jamie is a sophomore at Fletcher Technical Community College. She is working on a certification through the International Sports Science Association for a physical therapy specialist, as well as working on a certification for I.T. Fundamentals+. She has six credit hours left to graduate with an Associate of General Studies, and three credits are in progress. Jamie has been on the Chancellor’s List twice; first in the fall of 2022 and again in the spring of 2023. She is the next SGA President at Fletcher Technical Community College and is a proud member of Phi Sigma Pi National Honor Fraternity. She has accomplished all of this through two major surgeries.

Chair Mount invited Mr. Payne and Ms. Zeringue to address the Board. Mr. Payne noted that he is proud to be a member of the Board and very thankful and looks forward to what he can do for the students. Ms. Zeringue noted that she is proud and thankful to be here and looks forward to working with the Board over the next year.

D. ROLL CALL

Katie Waldrop called roll with the following results:

Members Present

Willie Mount
Tari Bradford
Ellis Bourque
Cynthia Butler-McIntyre
Timothy W. Hardy
Alterman “Chip” Jackson
Patrick T. Johnson
Jennifer Lee
Mickey Murphy
Paul Price, Jr.
Stanton Salathe
Stephen Smith
Stephen Toups
David Payne
Jamie Zeringue

Absent

Rhoman Hardy
Erika McConduit

Staff Present

Monty Sullivan
Joseph Marin
Amy Cable
Toni Wilson
Susie Schowen
Chandler LeBoeuf
Gena Doucet
Charles Wendt
Katie Waldrop
Landon Corbin
Joel Watkins
Jeff Fleming
Renita Williams
Bill Tulak
Erin Landry

E. APPROVAL OF MEETING AGENDA FOR JUNE 14, 2023

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Toups, the Board voted to approve the June 14, 2023, meeting agenda. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM MAY 10, 2023

On motion by Supervisor Toups, seconded by Supervisor Bradford, the Board voted to approve the May 10, 2023, meeting minutes. The motion carried.

Katie Waldrop noted there were no requests for public comment via phone, email, or web submission.

Chair Mount presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Price, seconded by Supervisor Smith, the Board voted to approve the Consent Agenda which consists of agenda items G.1. through G.4. The motion carried.

G. CONSENT AGENDA

1. Bossier Parish Community College
Program Modification
 - a. Associate of Science (AS) in Teaching (CIP 13.0101) - **4 STARS**
2. Delgado Community College
Program Additions
 - a. Certificate of Technical Studies (CTS) in Health Science (CIP 51.0000) - **4 STARS**
 - b. Certificate of Technical Studies (CTS) in Legal Assistant (CIP 22.0302) with the Industry Based Credential (IBC) Westlaw Fundamentals for Paralegal Training Certificate issued by Thomson Reuters - **4 STARS**
Program Termination
 - c. Career and Technical Certificate (CTC) in Net+ Certification (CIP 11.0901) - **4 STARS**
3. Louisiana Delta Community College
Program Modification
 - a. Associate of General Studies (AGS) in General Studies (CIP 24.0102) - **3 STARS**
4. South Louisiana Community College
Programs to be Delivered 50-99% via Distance Education Technology
 - a. Associate of Applied Science (AAS) in Civil Survey and Mapping Technology (CIP 15.1102) - **4 STARS**
 - b. Technical Diploma (TD) in Civil Survey and Mapping (CIP 15.1102) - **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Survey Technician Assistant (CIP 15.1102) - **3 STARS**

H. REPORTS

1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Chair Mount thanked each of the Board members that attended college commencements and noted that it is an exciting time for the colleges and more importantly the students and how the Board members' attendance means a lot to them.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Dr. Sullivan invited Chancellor Rick Bateman and Mr. Jay Johnson with General Dynamic IT (GDIT) to inform the Board of the economic development effort with Bossier Parish Community College (BPCC) and GDIT at BPCC's Natchitoches campus. Dr. Bateman noted that GDIT has a model that has been used in Kentucky to build hub sites in rural communities to grow a remote workforce. They have since been working on improving the model to use in Natchitoches. Mr. Johnson noted that this initiative is building off of the partnership that already exists with BPCC in the Bossier market with certified trade craft in creating a help desk technician and other technical certification programs. This initiative will allow people in the Natchitoches area to get employment to help sustain them while going to school and also allow people employed at GDIT to get training to elevate their skills. GDIT starts their employees at entry level positions and then upscales them through training at BPCC which allows them to move into the area they are interested in. They have had 25 plus people graduate from this program and the average graduate has seen their salary increase by over seventy percent. They have also received 1.3 promotions thus far. GDIT hopes to run this initiative for about twelve to eighteen months in Natchitoches, produce good results, then move on to other regions. Mr. Johnson noted that they are having conversations with Fletcher Technical Community College, University of New Orleans, and the Northeast section of the state.
- ❖ Dr. Sullivan invited Dr. Chandler LeBoeuf and Mr. Joe Marin to the table to give a brief legislative and budget update. Dr. LeBoeuf pointed out a few of the materials that were placed at each member's station that outlined the points that the LCTCS advocated for this past legislative session, the workforce case for support to advocate for support of workforce funding and training, and the healthcare report from the investment the legislature made last year. Dr. LeBoeuf also gave a high-level overview of the legislative session. He thanked the House and Senate members for their historic investment in higher education. LCTCS was tracking over 90 bills this session. Investments made by the legislature included students, faculty, increasing campus safety, improving workforce readiness, capital outlay projects, and deferred maintenance projects. Our main focus was around affordability for our students, which was the core of the MJ Foster Promise bill. Higher Education saw the largest investment since 2008, about \$900 million, in capital outlay as well as deferred maintenance. A few other areas of workforce for healthcare, veteran friendly campuses, sharing data across state systems. Mr. Marin noted the success in this legislative session. The LCTCS received about a 14% increase in state funding for the next fiscal year, roughly \$18.5 million. \$5 million in funding formula, \$2.2 million for mandated cost increases, \$7.1 million for different line items, and \$4.3 million for faculty pay increases, \$1 million of that is for police.

- ❖ Dr. Sullivan provided several college updates.

Northwest Louisiana Technical Community College (NLTCC) is partnering with SWEPCO on a Power Lineman program that they are launching on the Shreveport campus.

The Delgado Community College (Delgado) Dolphins won their season and went on to represent the LCTCS and Delgado in the 2023 Junior College World Series where they went 2-2 in a historic campaign.

BPCC's softball team won the Region 14 title and went on to the NJCAA D1 College World Series where they did an incredible job. This is a young team and they have a very good chance of returning next year. Dr. Sullivan noted that athletics is not a big emphasis of the LCTCS, but athletics does play a big role in a student's life.

Louisiana Delta Community College had a ribbon cutting for their simulated hospital in Bastrop. This was a \$1.5 million investment, and it allows students to experience medical scenarios that they would normally not get to experience in rural hospitals.

Northshore Technical Community College graduated its largest class during the Spring 2023 Commencement with 657 graduates and has had a 22% increase in summer enrollment.

CLTCC had its most successful year ever with the Louisiana Board of Regents endowments and matching scholarship fund program. These endowments were made possible by the generous investments of the Alexandria Business Foundation who gave CLTCC \$300,000. These funds were invested for a total endowment of \$500,000 for scholarships across Central Louisiana.

Dr. Sullivan presented the Board Development Item

I. BOARD DEVELOPMENT

1. Developing a Statewide Workforce Funding System

Dr. Sullivan invited Dr. Amy Cable and Susie Schowen to the table to present the board development item related to the importance of non-credit training.

Dr. Cable noted that the Board each month approves non-credit programs. This is part of the process to shift to non-credit focus. Community colleges shift well in the non-credit space to meet industry needs and offer students non-credit credentials to rapidly get into work. She also noted that according to research, 40% of adults reported having a nondegree credential- postsecondary certificate, certification, or license; 46% have completed a college degree. Students in the non-credit programs don't receive funding and it is the fastest growing area in the nation. There are studies in the non-credit space, which Louisiana has been a part of. Dr. Cable noted the importance of data. We have to have the data in order to get a funding formula for non-credit programs. There is a focus on state longitudinal data systems. She noted that

California, Texas and Iowa have created a non-credit workforce funding formula which is what we hope Louisiana will implement.

Ms. Schowen talked about the future of workforce funding. There has been a push nationally on identifying credentials of value. The focus is ensuring non-credit programs have credentials of value and the need to identify them. There has been one-time funding that LCTCS has received to target non-credit training, Reboot as an example. This year's funds were allocated to the Higher Education Initiatives Fund and the LCTCS is in discussion with the Board of Regents on how this allocation can be used and distributed. The IBC Council gets a list of high value industry-based credentials and vets that list. This list becomes the state focus list that K-12 uses for Jump Start. LCTCS has an additional list of approved industry-based credentials. There is a formal definition of credentials of value developed by the Board of Regents. The LCTCS has to be nimble with this definition in order to meet industry demands. Ms. Schowen noted that the current Board of Regents funding formula is complicated, and we are hoping that the workforce funding formula can be added into the current funding formula with some proposed sets of rules and guidelines. The important item is to understand the future need and have a forward-thinking funding formula. The focus of the funding should be upskilling people and funding on completers. The funding formula needs to give flexibility for the colleges to spend the funds in the most strategic way possible. There should also be a braiding of workforce funds with IWTP, WIOA funds and federal financial aid. The model submitted to the Board of Regents is how the Reboot program works so the Board of Regents is familiar with this concept. The workforce funding formula would be funded based on 100% outcomes.

J. GENERAL ACTION ITEMS**

In Supervisor Rhoman Hardy's absence, Supervisor Jennifer Lee presented the Academics Items for consideration by the Board.

Supervisor Lee, as a representative of Supervisor Rhoman Hardy, Chair of the Academic, Workforce and Student Affairs Committee, moved to suspend the rules allowing for academic items J.2. through J.5. to be considered for action instead of review and advisement. On motion by Supervisor Smith, seconded by Supervisor Salathe, the motion carried.

Supervisor Lee continued to present the academics items for consideration by the Board.

ACADEMICS

1. Accreditation Update

Chancellor Sawtelle gave an update on Central Louisiana Technical Community College's (CLTCC) SACSCOC accreditation. CLTCC should know the decision of the SACSCOC Board regarding their visit in April sometime this week. He thanked everyone for all of their efforts to get this far. This week also started the 5th year of working with the legislative auditor for the 4th full scope audit by February 2024. CLTCC hopes to have their 2nd SACSCOC visit in April 2024 with a decision by June 2024 by the SACSCOC Board. He also noted that CLTCC is in the process

of a pharmacy technician program programmatic update to have the program at the Alexandria campus in the fall.

Bill Tulak gave an update on Northwest Louisiana Technical Community College (NLTC). NLTC is making significant progress toward their SACSCOC accreditation. They have submitted their application and have received a written response analysis back from SACSCOC staff with recommendations, which is common. They had a virtual meeting on June 7th with SACSCOC staff to go over recommendation items. They will make revisions to the application and resubmit it by January 15, 2024. Fiscal Year 23 audit will be due in April 2024. After that is submitted, they hope to be on the SACSCOC Board agenda for June 2024 for a recommendation for candidacy committee. The committee will then go to NLTC and start the process to gain candidacy. The timeline for SACSCOC will depend on audits. They also have a visit in September 2023 for their CEO accreditation.

2. Review and Advisement: Revisions to LCTCS Policy #1.001 - Degrees, Diplomas & Awards

On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the revisions to LCTCS Policy #1.001 - Degrees, Diplomas, and Awards. The motion carried.

3. Review and Advisement: Revisions to LCTCS Policy #1.011 - Accreditation

On motion by Supervisor Salathe, seconded by Supervisor Jackson, the Board voted to approve the revisions to LCTCS Policy #1.011 – Accreditation. The motion carried.

4. Review and Advisement: Revisions to LCTCS Policy #1.031 - Academic Calendar & Census Date

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Zeringue, the Board voted to approve the revisions to LCTCS Policy #1.031 - Academic Calendar and Census Date. The motion carried.

5. Review and Advisement: Revisions to LCTCS Policy #1.105 - WorkReady U - High School Equivalency

On motion by Supervisor Salathe, seconded by Supervisor Toups, the Board voted to approve the attached revisions to LCTCS Policy #1.105 - WorkReady U - High School Equivalency. The motion carried.

FACILITIES

Supervisor Stanton Salathe presented the Facilities Action Item for consideration by the Board.

6. Demolition of Buildings at the Delgado Community College-Jefferson Campus

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Zeringue, the Board voted to authorize the President and the Chancellor of Delgado Community College to execute all documents necessary to demolish two buildings at the Jefferson Campus located

at 5200 Blair Drive, Metairie. The Office of Facility Planning and Control must approve the demolition of this building. The motion carried.

FINANCE

Supervisor Chip Jackson presented the Finance Action Items for consideration by the Board.

- 7. Authorizing Naming Rights for Northshore Technical Community College

On motion by Supervisor Murphy, seconded by Supervisor Toups, the Board voted to approve the student learning centers at the campuses of Northshore Technical Community College be named the “William S. Wainwright Student Success Center” after former chancellor Wainwright in recognition of his lengthy and distinguished years of prolific service to Northshore Technical Community College. The motion carried.

- 8. Tuition and Mandatory Fees for Academic Year 2023-2024

On motion by Supervisor T. Hardy, seconded by Supervisor Price, the Board voted to not increase traditional credit hour tuition and mandatory fees at LCTCS colleges for Academic Year 2023-2024. Staff also recommends that tuition and fees for dual enrolled students at public or private secondary schools be set at the traditional credit hour rate of non-dual enrolled students for students attending on campus courses taught by college instructors, but that colleges are authorized to use institutional aid to offset the total cost to no lower than fifty dollars per credit hour with fees to be assessed first and the remaining portion charged to general tuition for courses taught at the secondary high school by secondary school instructors. Additionally, staff also recommends that tuition and fees for dual enrolled students enrolled in secondary home study programs be set at the traditional credit hour rate of non-dual enrolled students, but that colleges are authorized to use institutional aid to offset the total to fifty dollars per credit hour with fees to be assessed first and the remaining portion charged to general tuition. The motion carried.

PERSONNEL

Supervisor Tim Hardy presented the Personnel Action Items for consideration by the Board.

On motion by Supervisor Smith, seconded by Supervisor Salathe, the Board voted to enter Executive Session to discuss Items J.9. and J.10.

Katie Waldrop conducted a roll call vote on the motion with the following results:

Yeas – 15			Nays – 0
Willie Mount	Alterman “Chip” Jackson	Stanton Salathe	
Tari Bradford	Patrick T. Johnson	Stephen Smith	
Ellis Bourque	Jennifer Lee	Stephen Toups	
Cynthia Butler-McIntyre	Mickey Murphy	David Payne	
Timothy W. Hardy	Paul Price, Jr.	Jamie Zeringue	

The motion carried.

The Board entered Executive Session at 11:30 a.m. following a unanimous roll call vote in its favor.

A roll call vote was taken to reestablish the quorum. The following Supervisors were in attendance:

Willie Mount	Alterman “Chip” Jackson	Stanton Salathe
Tari Bradford	Patrick T. Johnson	Stephen Smith
Ellis Bourque	Jennifer Lee	Stephen Toups
Cynthia Butler-McIntyre	Mickey Murphy	David Payne
Timothy W. Hardy	Paul Price, Jr.	Jamie Zeringue

The Board reconvened from Executive Session at 11:56 a.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.

Supervisor Tim Hardy continued to present the Personnel Action Items for consideration by the Board.

9. Pending and Potential Litigation or Settlement Authority

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Toups, the Board voted to authorize the System President and Board Counsel to negotiate a settlement with a former employee of Northwest Louisiana Technical Community College. The motion carried.

10. Appointment of Director of Internal Audit

On motion by Supervisor Jackson, seconded by Supervisor Toups, the Board voted to appoint Mr. Jeffery Fleming as the Louisiana Community and Technical College System’s Director of Internal Audit effective June 23, 2023. Staff further recommends a fair and equitable annual base salary of \$126,500. The motion carried.

Chair Mount referenced the Updates and encouraged Board members to review the information provided.

K. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

L. OTHER BUSINESS

No additional business was presented to the Board.

Katie Waldrop noted there were no requests for public comment via phone, email, or web submission.

M. ANNOUNCEMENTS

Chair Mount made the following announcements:

- ❖ **Chair Mount noted that she hopes everyone has a great summer.**

- ❖ **Chair Mount asked the Board to make note that the LCTCS Conference will be held at the Hilton Riverside New Orleans September 27-29 and that further information will be sent out during the summer regarding the Board's attendance at the conference.**
- ❖ **Chair Mount noted that the president's evaluation and Board's self-evaluation will go out on July 10th and it is important that these are completed as soon as possible.**

N. ADJOURNMENT

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Toups, the meeting adjourned at 12:02 p.m.